

EDUCATOR/TEACHER Itemized Deduction Worksheet

Taxpayer Name:	Tax Year:
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A. Business Auto / Car Expenses:	Amount
<i>* Mileage Deduction *</i>	
Car Model & Year	
Total Car Mileages Used for the year	
Business Mileages	
Personal Mileages	
<i>* Actual Car Expenses Deduction *</i>	
Gas, Oil, Repair, Insurance	
Car Registration Fee	
Car Loan Interest	
Lease Payments (Attach copy of lease)	
Parking / Tolls	
B. Local Transportation (Business)	Amount
a. MTA / Bus	
b. Taxi / Car Service	
c. Car Rental	
Other	
C. Travel (Business)	Amount
a. Air Fare	
b. Hotel / Lodging	
c. Ground Transportation	
b. Meal & Entertainment	
Other	
D. Meals & Entertainment	Amount
a. Meals	
b. Entertainments	
TOTAL	
E. Other Business Expenses	Amount
a. Union / Professional Dues	
b. Professional Subscriptions	
c. Business Attires	
d. Dry Cleaning	
e. Meetings / seminars / workshops	
f. Cellular phone Expenses	
g. Computer hardware / software	
h. Internet Expenses	
i. Business gifts	
j. Classroom expenditures	
k. Teaching Supplies	
l. Continued Education	
Name of School / Institution	
Address:	

F. Home Office Deduction:		
Total Area of Home		Square
% Area use for Business		Footage
<i>Date Began use as Home Office</i>		/ /
Expenses of House / Rental House		Amount
1. Mortgage Interest		
2. Property Taxes		
3. House Insurance		
4. Rent		
5. Repair & Maintenance		
6. Utilities		
7. Home Telephone		
8. Water & Sewer		
9. Other		
Memo:		

Declaration:
 The information I have provided on this filled form are to the best of my knowledge in order to prepare my individual income tax return. I acknowledge that these information are correct and I have kept receipts, cancelled checks, bank statements and other evidence to support the deductions claimed pursuant to IRS section 274(a).

 Signature by Taxpayer

 Date